

Passport Process & Fees

If you are a U.S. citizen, the [U.S. Department of State](#) website provides detailed information on how to apply for a passport. If you are a Canadian citizen, please visit the [Passport Canada](#) website.

U.S. Processing Times:

- Standard: 6-8 weeks
- Expedited: 2-3 weeks (an extra \$60 charge will be incurred)

U.S. Costs:

- Adult Passport (ages 16+): \$110 application fee + \$25 execution fee
- Minor Passport (under age 16): \$80 application fee + \$25 execution fee

Visa Application Process

All volunteers must have a B2 Visa to travel as a visitor to Ghana. It is strongly advised that applications and passports are submitted for processing two weeks to one month prior to the date of departure.

Submit the following documents:

- A completed visa application form (available from Ghana Embassy website)
- A valid passport with at least six months before expiration
- A letter of invitation from Adanu (included in Trip Packet)
- Visa fee paid by money order, postal order, cashier's check or certified bank check
- Two passport-size photographs. It is important that the photos are taken within the last three months. Affix each photograph to the right corner of the application form.

Visa Application Process

Applications must be accompanied by a prepaid self-addressed overnight, trackable envelope (FEDEX) for return of your passport. Only requests accompanied by certified prepaid return envelopes will be processed.

Send the completed application packet to:

The Consular Section
3512 International Dr NW
Washington DC, 20008

For further information, please contact visa@ghanaembassy.org.

To speak with someone regarding your visa, please call the Honorary Consulate in Houston Texas at 713-960-1950.

Visa Fees

Visa fees must be paid in the form of a money order, cashier's check, or certified bank check payable to The Embassy of Ghana. Personal and company checks are not accepted.

Visa Fees:

- Single Entry: \$60 (must be used within 3 months from date of issue)
- Single Entry Expedited: \$100.00
- Multiple Entry: \$100.00
- Multiple Entry Expedited: \$200.00

Please note that expedited service takes approximately five business days to process.